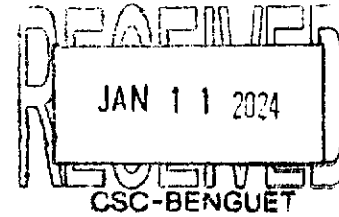


Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO
must be in MS Excel format



MARICEL S. COBANDIM
HRMO

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

Date: 11-Jan-24

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Teacher I (Junior HS)	OSEC-DECSB-TCH1-90340-2015	11	27,000.00	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	PBET/LET/RA 1080	N/A	Bulalacao NHS
2	Teacher II (Senior HS- ACAD)	OSEC-DECSB-TCH2-90031-2020	12	29,165.00	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree plus at least 6 units towards a Master's degree in relevant strand/subject	None Required	None Required	> Applicants for permanent position: RA 1080 (Teacher); if not RA 1080 eligible, they must pass the LET within five (5) years after the date of first hiring > Applicants for a contractual position: None Required > Practitioners(part time only): None Required	N/A	SDO Benguet

All interested and qualified applicants regardless of sex, civil status, disability, religion, ethnicity, or political affiliation, Equal opportunity principle (EOP) should signify their interest in writing. Attach the following documents in four (4) sets to the application letter addressed to the Head of Agency thru the HRMO and submit to the address below not later than 2024 -01- 22.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph; duly signed and notarized,
2. Performance ratings for the last three (3) rating period/ Certificate of Employment
3. Latest Appointment/Designations duly signed
4. Updated Service Record duly signed
5. Certificates of Awards, Innovation, Research, Publications, and Resource Speakership
6. Certificates of trainings/seminars attended
7. Photocopy of certificate of eligibility/rating/license, and
8. Photocopy of Transcript of Records.

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

YOLANDA T. ANDISO

Head Teacher III

Kayapa National High School

via: BUTIL, NOVELYN DOMOGEL, SIXTO

CSC Benguet Field Office

2024 -01- 11

Date of Publication

WALTER J. JERUSALEM
Sr. Human Resource Specialist

2024-01-027